

THE PONY CLUB CHAMPIONSHIPS

Cholmondeley Castle

Thursday 16th – Sunday 19th August 2012

1. The Organisers may exclude at their entire discretion, any person or Company from exhibiting, or close the stand of any exhibitor who fails to conform to the directions of the Organisers.
2. ALLOTMENT OF SPACE AND ACCESS TO SITE
 - a. Application for space shall be dealt with by the Organisers at their entire discretion and the Organisers shall determine the position allocated to exhibitors, although every endeavour will be made to meet any request by an exhibitor regarding the position of his stand.
 - b. NO EXHIBITOR MAY SUBLET THE WHOLE OR ANY PORTION OF ANY SPACE ALLOTTED TO HIM/HER WITHOUT PRIOR APPROVAL OF THE ORGANISERS or move to any other site than that allocated to him without prior permission of the Organisers.
 - c. Exhibitors are reminded that when booking open space that NO ALLOWANCE WILL BE MADE BETWEEN STANDS FOR GUY ROPES and that sufficient space must be booked for all parts of structures, equipment and all guy ropes required for any building, marquee or caravan to be erected on the space.

Those exhibitors whose stands are based on articulated prime-movers and trailers will have difficulty getting into the space provided if neighbouring sites are already occupied. Exhibitors using articulated prime-movers and trailers should indicate this on their application form, or inform the Championship office as soon as possible so that, if necessary, special arrangements may be made to get them on to their site.
3. PASSES AND PARKING OF VEHICLES
 - a. One tradestand car pass will be issued with each site booked. Additional passes may be applied for. Tradestand car passes allow vehicles to be driven to and from the exhibitor's stand before 9.00am and after 6.00pm daily. This movement may be restricted at the Organisers' discretion in the event of inclement weather.
 - b. All vehicles accompanying the trade stand must be parked in the Trade Stand Car Parks provided, unless there is space within the allocated area. The Championship organisers reserve the right to remove improperly parked vehicles.
 - c. Exhibitors are responsible for purchasing and providing vehicle and/or admission passes for all staff and for delivery of goods for their stands. Lost or forgotten passes cannot be duplicated.

All exhibitors are responsible for accepting delivery of their own goods. The Championship Administration has no facilities for the acceptance and storage of goods on site, and accepts no responsibility for any losses between Exhibitors and their suppliers before, during and after the event. Incoming goods can be delivered to the Secretary's office during the event at the Exhibitor's own risk.
4. OPENING OF STANDS
 - a. No trade stand will be admitted to the site before Tuesday 14th August unless prior permission has been obtained from the Secretary.
 - b. All goods and exhibits must arrive on the event site not later than Tuesday 14th August and be removed by Tuesday 21st August, unless permission has been obtained for alternative dates.
 - c. Stands must be open for business from 9.00am until 5.30pm Thursday 16th – Sunday 19th August or on days attending.
5. TENTAGE

Exhibitors are responsible for providing their own Display Unit which must conform to the Fire Regulations. (See cond.7).
6. ELECTRICITY & WATER

If bringing your own generator, it **must** stand in its own drip tray to avoid spillage on the grass. Anyone requiring electricity **MUST** apply.
Water standpipes are situated around the ground. NO individual connections are permitted.
7. FIRE REGULATIONS – GENERAL
 - a. All tradestands should provide at least one fire extinguisher manufactured to BS 5423 and rated 13A (equivalent to a 9.1 litres water/gas expelled or similar dry powder extinguisher where gas appliances are in use). Any stand using electrical equipment must provide a CO₂ extinguisher, in addition.
 - b. Where cooking facilities are being used one fire blanket must be provided.
 - c. Every tent or similar enclosed structure should be provided with exits which are sufficient for the number of occupants in relation to their width, number and siting. No exit should be less than 1.2m wide. Exits should be in the form of a doorway frame and doors fitted with panic bolts, or be a permanent opening. Exit via tent flaps is not satisfactory.

- d. All gas cylinders, empty or full should be kept in the open air well away from any openings, and the gas piped to the appliances using the rigid or armoured flexible piping, secured with proper hose clips. The cylinders should be protected from public misuse and turned off when not in use. Connections to the appliances, cylinders and piping should be tested for leaks using soapy water.

ONLY TWO GAS CYLINDERS MAY BE KEPT ON THE STAND AT ANY TIME.

FIRE REGULATIONS FOR LARGER STANDS

All materials of tented structures, including linings, should either be inherently non-flammable or should comply with the performance requirements of British Standard 5867: Part 2:1980 when tested in accordance with Test 2 of British Standard 5438:1976 or should comply with British Standard 3119/3120. Rigid linings to tents and stands should provide a standard surface spread of flame not less than Class 1 as defined by British Standard 476.

The required exits should be evenly distributed around the structure so that genuine alternative routes are available from all parts. The exits should discharge direct to open air, so that people can disperse quickly and safely. In the case of structures greater than 100sq. m in area, there should be a minimum of four such exits, each clearly indicated by appropriate EXIT signs. For smaller units, 2 exits, one at either end, should suffice.

EXIT VIA TENT FLAPS IS NOT CONSIDERED SATISFACTORY

8. GENERAL CONDITIONS

- a. No tradestand will be permitted to sell any food or drink to the Public without permission from the Organisers.
- b. No exhibitor will be allowed to place his exhibits, of any description, so that any part thereof projects beyond the limits of space allotted to him, nor in such a manner as to obscure unduly the exhibits of an adjacent stand. Kites and loud speakers are prohibited, musical instruments etc. may NOT be played without the consent of the Director.
- c. All exhibitors must confine their displays, recruitment, sales and/or fund raising to their stand. No exhibitor may solicit business in the public walkways and concourses, nor on any other part of the Showground. This regulation applies equally to charities and commercial exhibitors.
- d. Exhibitors are responsible for the safety (including fire precautions) and security of their stand. Exhibitors are advised to insure against fire, theft or abandonment, not only as regards their own property, but against third party claims. There will be LIMITED night security.
- e. Exhibitors are responsible for removing all rubbish and refuse at the end of the Championships and leaving the site in the same state as they found it. This includes the filling in of post holes etc.

9. RESPONSIBILITY OF EXHIBITORS

The Pony Club will not be responsible in any way for any article or object of any kind exhibited. The exhibitor shall assume full responsibility for these, including liability for all claims arising out of the handling of these exhibits and the conduct of their stand generally. The exhibitor shall indemnify The Pony Club and/or the Organisers against all claims, damage or expenses arising in any way out of the presence of the exhibitor or his/her exhibits at the Trials. Acceptance of these provisions shall be a condition of entry.

10. DISCLAIMER OF LIABILITY

Save for the death or personal injury caused by the negligence of the Organisers or anyone for whom they are in law responsible, neither The Pony Club, Draycott House, nor any agent, employee or representative of these bodies accepts any liability for any accident, loss, damage, injury or illness to horses, owners, riders, grooms, spectators, land, exhibitors' property, employees or any other persons or property whatsoever, whether caused by their negligence, breach of contract or in any other way whatsoever. Additionally, the Organisers reserve the right to refuse admission to The Pony Club Championships to any person, or to withdraw permission at any time to remain in the grounds and shall not be required to give any reason for such action.

The Organisers or The Pony Club shall not be liable in respect of any loss or damage whatsoever arising from the abandonment, cancellation or postponement of The Pony Club Championships, or any such eventuality.

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